

# Executive Director

## **Job Opening**

### **Lake Wales Arts Council, Lake Wales, Florida**

Reporting to an active Board of Directors, the Executive Director will be charged with effectively managing the Lake Wales Arts Council. The Council seeks a dynamic individual with experience and creativity to oversee, administer and integrate the overall operational, financial, artistic and administrative management of the Council. As the primary spokesperson with strong interpersonal skills, the Executive Director will be accountable for fund development, facility management, long-range planning, audience development, and community relations. A background in arts administration is preferred. The Council operates the Lake Wales Arts Center, a historical building which houses a 250 seat performance space, office, classrooms and state of the art visual gallery. A multitude of visual and performing arts programs, including educational opportunities, are offered annually.

## **Qualifications**

Bachelor's degree required, with a minimum of 3-5 years of related management experience. Proven success in development, managerial skills and best business practices. Computer literate.

## **How to Apply**

Send letter and resume with demonstrable accomplishments to the below by February 28, 2010

Search Committee Chair

Lake Wales Arts Council, Inc.

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